

OTTER STUDENT UNION AT CSU MONTEREY BAY
ANNUAL BOARD OF DIRECTORS
ORGANIZATIONAL AND BUSINESS MEETING MINUTES
WEDNESDAY, January 05, 2022
6:00 PM - 7:00 PM
VIA ZOOM

I. CALL TO ORDER

Time: 6:02pm

II. ROLL CALL

Board Directors

- a. Hamza Saleem, Chair, absent
- b. Avalon Surrat, Vice-Chair, present
- c. Andres Mena, Treasurer, present
- d. Smokey Heisey, Secretary, present
- e. Jesus Floriano-Ramirez, absent
- f. Jiya Day, present
- g. Lesly Rocha, present
- h. Nicole Hollingsworth, Alumni, present
- i. Dr. Babita Gupta, faculty, present
- j. Community Representative, n/a
- k. Dr. John Fraire, VP of Student Affairs, present
- l. Jeff Rensel, OSU Director, present

III. APPROVAL OF AGENDA 01.05.22

Jeff Rensel moves to approve agenda
Avalon seconds
Motion passes

IV. APPROVAL OF MINUTES FROM 12.01.21

Avalon moves to push the approval of minutes from 12/1/2021 to next BOD meeting
Andres seconds
Motion passes

VI. OFFICER REVIEWS (25 MINS)

- i. Jeff Rensel excuses all executive officers of the board to the waiting room for evaluation.
Invitations to re-join are sent at 6:30pm. Jeff Rensel announces that correspondence will

be sent to each officer regarding details about the review and their individual compensation.

VII. OC3 UPDATES (10 MINS)

i. Victoria updates the board about the recent “Cocoa and Cram” study week hosted by the OSU during finals week and announces that planning for spring semester is taking place.

VII. ANNOUNCEMENTS (10 MINS)

i. Avalon & Jeff Rensel explain that since Hamza was not able to attend the meeting, COVID-19 updates will be postponed until the next meeting.

ii. Andres inquires about the status of plans for bi-weekly meetings in spring semester; details will be announced in the near future.

VIII. ADJOURN

Dr. Babita Gupta motions to adjourn the meeting

Meeting adjourned at 6:35pm

*Electronic submissions of agenda items:

- Email Secretary at secretary@otterstudentunion.org
- Include in the subject line “OSU Agenda Item”
- Provide title for the agenda item
- Provide a brief description of the agenda item
- Provide the name of the individual who will present the agenda item or a designated appointee
- If applicable, provide an attached written proposal for the item

Legal Compliances Notices:

In compliance with the *Gloria Romero Open Meetings Act of 2000, California Education Code 89306, (a) (1)*, any member of the campus community or public shall have the ability to directly address the OSU Board on any item on the agenda. Participation beyond addressing the committee more than once may be regulated if necessary in the interest of time.

In compliance with the American with Disabilities Act (ADA) of 1990 (42 U.S.C. Sec. 12132), if individuals need special assistance to access the OSU Board of Directors Meeting location or otherwise participate in the meeting, including auxiliary aids or services, please contact the Secretary at secretary@otterstudentunion.org. Notification at least forty-eight (48) hours prior to the meeting will enable the OSU Board of Directors to make reasonable arrangements to ensure accessibility to the meeting.

In compliance with the California Public Records Act aka CPRA (California Government Code 6250-6270), this agenda packet and all meeting materials distributed during this public meeting shall be made available upon request and if requested, in an appropriate alternate format to accommodate a person with a disability.

OTTER STUDENT UNION AT CSU MONTEREY BAY

**BOARD OF DIRECTORS
ORGANIZATIONAL AND BUSINESS MEETING
WEDNESDAY OCTOBER 06, 2021**

**6:00 PM - 7:00 PM
VIA ZOOM MEETING**

List of Attachments

1. **MINUTES FROM 12.01.2021**

OTTER STUDENT UNION AT CSU MONTEREY BAY

**ANNUAL BOARD OF DIRECTORS
ORGANIZATIONAL AND BUSINESS MEETING AGENDA
WEDNESDAY, DECEMBER 01, 2021
6:00 PM - 7:00 PM
VIA ZOOM**

I. CALL TO ORDER

Time:

II. ROLL CALL

Board Directors

- m. Hamza Saleem, Chair
- n. Avalon Surrat, Vice-Chair
- o. Andres Mena, Treasurer
- p. Smokey Heisey, Secretary
- q. Jesus Floriano-Ramirez,
- r. Jiya Day,
- s. Lesly Rocha,
- t. Nicole Hollingsworth, Alumni,
- u. Dr. Babita Gupta, faculty,
- v. Community Representative, n/a
- w. Dr. John Fraire, VP of Student Affairs,
- x. Jeff Rensel, OSU Director,

III. APPROVAL OF AGENDA 12.01.21

_____moves to approve agenda

_____seconds

Motion passes _-_-

IV. APPROVAL OF MINUTES FROM 11.03.21

_____moves to approve minutes

_____seconds

Motion passes _-_-

VI. OSU UPDATES

- i. Officer Reviews (Hamza)

- ii. Spring Semester Insights (Hamza)

VII. OC3 UPDATES

- i. Updates from the OC3 from Javier and Victoria

VII. ANNOUNCEMENTS

- i.

VIII. ADJOURN

_____ motions to adjourn the meeting
Meeting adjourned at

*Electronic submissions of agenda items:

- Email Secretary at secretary@otterstudentunion.org
- Include in the subject line “OSU Agenda Item”
- Provide title for the agenda item
- Provide a brief description of the agenda item
- Provide the name of the individual who will present the agenda item or a designated appointee
- If applicable, provide an attached written proposal for the item

Legal Compliances Notices:

In compliance with the *Gloria Romero Open Meetings Act of 2000, California Education Code 89306. (a) (1)*, any member of the campus community or public shall have the ability to directly address the OSU Board on any item on the agenda. Participation beyond addressing the committee more than once may be regulated if necessary in the interest of time.

In compliance with the American with Disabilities Act (ADA) of 1990 (42 U.S.C. Sec. 12132), if individuals need special assistance to access the OSU Board of Directors Meeting location or otherwise participate in the meeting, including auxiliary aids or services, please contact the Secretary at secretary@otterstudentunion.org. Notification at least forty-eight (48) hours prior to the meeting will enable the OSU Board of Directors to make reasonable arrangements to ensure accessibility to the meeting.

In compliance with the *California Public Records Act aka CPRA (California Government Code 6250-6270)*, this agenda packet and all meeting materials distributed during this public meeting shall be made available upon request and if requested, in an appropriate alternate format to accommodate a person with a disability.

OTTER STUDENT UNION AT CSU MONTEREY BAY

**BOARD OF DIRECTORS
ORGANIZATIONAL AND BUSINESS MEETING
WEDNESDAY OCTOBER 06, 2021**

**6:00 PM - 7:00 PM
VIA ZOOM MEETING**

List of Attachments

2. MINUTES FROM 11.03.2021

OTTER STUDENT UNION AT CSU MONTEREY BAY
ANNUAL BOARD OF DIRECTORS
ORGANIZATIONAL AND BUSINESS MEETING AGENDA
WEDNESDAY, NOVEMBER 03, 2021
6:00 PM - 7:00 PM
VIA ZOOM

I. CALL TO ORDER

Time: 6:01

II. ROLL CALL

Board Directors

- a. Hamza Saleem, Chair, present
- b. Avalon Surrat, Vice-Chair, absent
- c. Andres Mena, Treasurer, present
- d. Smokey Heisey, Secretary, present
- e. Jesus Floriano-Ramirez, absent
- f. Jiya Day, present
- g. Lesly Rocha, present
- h. Nicole Hollingsworth, Alumni, excused
- i. Dr. Babita Gupta, faculty, present
- j. Community Representative, n/a
- k. Dr. John Fraire, VP of Student Affairs, present
- l. Jeff Rensel, OSU Director, present

III. APPROVAL OF AGENDA 11.03.21

Dr. Babita Gupta moves to approve agenda
Lesly Rocha seconds
Motion passes 8-0-0

IV. APPROVAL OF MINUTES FROM 10.06.21

Lesly Rocha moves to approve minutes
Andres Mena seconds
Motion passes 8-0-0

VI. OSU UPDATES

- i. Introducing new OSU Director, Jeff Rensel
Diana Ballesteros introduces the new OSU Director, who will oversee the purpose, the mission, and the why of the union

ii. Introducing new Operations Specialist, Emily Urrutia (Diana Ballesteros)

Diana introduces Emily Urrutia who will be overseeing student organizations and meetings at the OSU

iii. Announcements from OSU Director

Jeff Rensel thanks everyone for the welcome and is looking forward to the position and explains his experience so far here at CSUMB. Discussion continues about the future plans for the facility and all the opportunities that our organization is poised to bring to the Community. Setting the tone for a great experience. Jeff Rensel opens the floor to questions.

Dr. John Fraire speaks on Jeff Rensel being a great fit for this position.

Diana Ballesteros gives additional updates from the OSU and highlights the social media success metrics (45,000 views) for the team and the great turn-outs of this semester's events so far.

Karina Alvarez, Marketing Director explains more about social media engagement from Mini Monte campaign, which is attracting attention from students and prospective students/youth in the community, alike.

Dr. Babita Gupta prompts discussion on student engagement. Jeff Rensel emphasizes the cultivation of togetherness and the inclusive events that are taking place on campus. Jeff Rensel highlights the efforts of the OSU staff and faculty, and is planning to continue promoting cross-collaboration among departments, clubs, and majors. Anticipating more in-person interaction in the upcoming Spring 2022 semester.

VII. OC3 UPDATES

i. Updates from the OC3 from Javier and Victoria

Hamza passes the mic to Victoria Gomez who announces the attendance of Werk Witch (234 attendees), photo album from the event shared in chat

VII. ANNOUNCEMENTS

i. Bi-weekly meetings, availability poll

Hamza announces future plans to have bi-weekly meetings for the OSU Executive Board to promote more communication.

VIII. ADJOURN

Dr. Babita Gupta motions to adjourn the meeting
Meeting adjourned at 6:23pm