



**OTTER STUDENT UNION AT CSU MONTEREY BAY**  
**BOARD OF DIRECTORS**  
**ORGANIZATIONAL AND BUSINESS MEETING AGENDA**

Thursday, April 6th, 2023

6:00 PM - 7:15 PM

OSU Room 310 & via Zoom

<https://csumb.zoom.us/j/88166214067>

**I. CALL TO ORDER:**

Dylan Masters motions to start the meeting.

Meeting started at **6:04 PM**.

**II. ROLL CALL:**

**Board Directors:**

- a. Andres Mena, Chair, Present
- b. Sean Meeks, Vice Chair, Present
- c. Dylan Master, Treasurer, Present
- d. Anisha Jadhav, Secretary, Present
- e. David Ledesma, Student, Present
- f. Kassandra Fimbres, Student, Present
- g. Nawied Amin, Student, Absent
- h. Dylan Woodbridge, Student, Present
- i. Patterson Emesibe, Alumni, Absent
- j. Dan Burfend, Faculty, Present
- k. Chris Illig, Community, Present
- l. Jeff Rensel, OSU Director, Present
- m. John Fraire, PhD, Interim VPSA, Present
- n. Karina alvarez, Present
- o. Rudy medina, Present
- p. Diana Ballesteros, Present
- q. Vania Silveria, Present

**III. APPROVAL OF AGENDA 2.2.23**

Andres Mena asks for approval for agenda items.

Jeff Rensel motions to approve.

Dylan Woodbridge approved the motion.  
The motion passes at **6:06 PM**.

#### **IV. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS**

(<https://csumb.edu/osu/board-directors/agendas-minutes/>)

Sean Meeks seconds the motion.  
The motion passes at **6:06 PM**.

#### **V. BUSINESS ITEMS**

##### **1. Public forum:**

##### **2. Special Guest/Presentations:**

###### **a. Esports Project Update/ presentation (Dan Burfend)**

- i. Mr. Dan Burfend presented the presentation and introduced the project - “Esports Cal State” timeline during the Fall 2022 and Spring 2023 semesters.
- ii. Jeff gave the information about the “Esports Cal State” community collaboration competition, a cup tournament.
- iii. Jeff mentioned ordering the Esports computer equipment and furniture that will be ordered soon.
- iv. He further elaborated that in Fall 2023, and Spring 2024, they will be working on installing wall graphics, equipment and configuring gaming licenses. In the spring 2024, they will be looking over the grand opening which will be announced later.
- v. Jeff mentioned that we will be working on the promotion for supporting this project of CSUMB Esports and Cal State Esports engagement events. There will be lots of opportunities including tournament hosting, workshops, connecting to academics, career development, summer camps and revenue generation opportunities for the future development.
- vi. Jeff mentioned that there is funding available for the construction and power needs of the computers, study rooms, and TVs. The OSU has allocated \$6,000 for this capital project, and Jeff and Dylan will be discussing the budget with the committee. Campus planning will be providing all the necessary facilities, and there are no concerns regarding the power supply as the building has its own heating.
- vii. Andres Mena asked a query about how the students can use the Esports rooms. To which Jeff replied that the students need to schedule timing for room and currently he is working with the IT support team to figure out the scheduling of the game events. He mentioned that the CalState Esports

had successfully dealt with this task before, and they are going to take inspiration from the previous models used by them.

- viii. Dann Burfend, Esports Director, mentioned that there will be a specific club for separate teams. Their team will be working together with the coaches and generally anybody who wants to compete can compete in the game. He said that they bought rolling displays that they will be utilizing for the gaming space. The space can be used for at least 20 hrs/week and it will be like a learning lab that can be used for intentional use, interests or engagement of all the people wishing to use the space.
- ix. David Ledesma asked a question about whether there was a possibility of a master plan for getting general funds that can be drastically cut by the committee. To which Dann said that they did receive funding and it is like a hope as it is a priority assured by the committee.

### **3. New Business:**

#### **a. OSU satisfaction survey: (Diana Ballestros)**

- i. Diana Ballestros mentioned that their team is working on the assessment of conducting the OSU survey in which they will be covering feedback about overall customer service, information desk work, feedback about different kinds of programs conducted so far and some others.
- ii. The OSU survey will be open for the students to fill from tomorrow onwards until May 5th, 2023.
- iii. She mentioned that she will definitely bring back a report based on what responses they got from the survey.

#### **b. Fitness center presentation/updates (By Jeff and Dr. John Frarire)**

- i. Jeff mentioned that there are a bunch of new places that are parts of future development. The following are listed:
  - 1. Non-exclusive facilities:
    - a. Future city of marina recreation center
    - b. Otter sports complex
    - c. Dance studio
    - d. Aquatic center
    - e. Disc golf
  - 2. Student exclusive facilities:
- ii. During the meeting, Jeff provided an overview of the proposed recreation center, which is currently in its initial design phase. The center will be built around the existing bookstore layout, and will include new facilities such as changing rooms and washroom facilities. Jeff shared a 3D rendering of what the center will look like once completed.

- iii. The development of the recreation center will include stretching, core, strength, and cardio facilities and equipment. Jeff also provided a schedule of the current and future construction plans.
- iv. When Andres raised concerns about higher fees for students to use the facilities, Jeff clarified that the cost will be covered under university fees, and there will be no additional charges for students.
- v. Andres also suggested that it would be beneficial to have dedicated times for athletes and other students to use the gym space, which could be considered as the design and development of the recreation center progresses.

**c. OSU Executive Board Duties:**

- i. During the meeting, Jeff mentioned that he served as the President for the board of the “\_\_\_\_\_” designation. He spoke about the value of being involved in this process, as it helps colleagues, associates, and students. Jeff proposed bringing this up as a recommendation for the next executive board meeting. He suggested that the board should consider making recommendations for the upcoming meeting.

**4. Board Updates:**

**a. Activity/Retreat for Board:**

**i. Previous date was canceled due to rain**

- 1. The event is scheduled from 2:30 p.m. to 4:30 p.m. and it will be the last chance for anyone to participate. I highly encourage everyone to join us as it will be one of the final opportunities for the board to bond before some members graduate and move on to the next phase of their lives. It's an excellent opportunity for those who can make it to participate and plant some trees together. Let's make the most of this occasion and have a good time.

**ii. Google Doc for tree planting event**

**1. Thursday April 20th, 2:30 pm - 4:30 pm (Earth Day).**

- a. Jeff mentioned that the people interested will have to sign up for the event through the form.

**b. Suggestion Box review (kassandra/executive board):**

- iii. During the meeting, several suggestions were made for improving the recreational facilities. Kassandra mentioned that students would like more ping pong tables and pool sticks, while David mentioned that some

students are interested in starting a ping pong club. Jeff noted that while the space for ping pong tables is limited, they will take note of the suggestion.

- iv. Another suggestion was to install an intercom system for opening and closing shifts, which was repeated by some attendees. Additionally, Andres pointed out the need for better advertising of night walks, which Karina suggested could be promoted through social media, walking mini monte at night, and other promotional activities. While there were other suggestions made, these were the most important ones discussed during the meeting.

## **5. Committee Updates:**

### **a. Art Committee:**

- i. During the meeting, Dylan expressed his concern about accessing the admin email for sending out emails to the artists. In response, Andres suggested that they could take a more direct approach to reach out to interested parties.
- ii. Jeff then announced some exciting news about the insurance system, which provides a good base for the project. He suggested that as soon as they can figure out the email situation, they can start generating interest from potential artists. Jeff mentioned that they already have one interested party for commission work and if they can find a responsible person to take charge of the project, it can move forward smoothly.

### **b. Budget Committee**

- i. Jeff provided no updates regarding their upcoming meeting later this month. However, he and Diana are working on creating more waste controllers to address the issue of increasing waste generation.

### **c. OSU Board selection committee:**

- i. During the meeting, Andres mentioned that they are currently in June and are aiming to get enough applicants for the executive board positions to ensure that they can participate in the last meeting and be ready for the upcoming year. He encouraged the students to apply for the positions or recommend suitable candidates.
- ii. Jeff suggested tabling and promoting the recruitment through word of mouth and social media outreach. Karina added that they will create social media posters and promotion videos to share with everyone about the current board members. The current board members responded positively to this suggestion.

**d. Policy and Procedure committees:**

- i. Jeff mentioned that he will be working with Diana to update the posting policy and they plan to provide an update on this topic during the next meeting.

**VI. OSU UPDATES:**

**Jeff Rensel, Otter Student Union Director**

- We continue to partner with various departments for Otter Thursday. Next week the President's Office will be hosting. The following week (4/20) will be Second Year Experience, College of Extended Ed, and Denim Day. April 27 will be hosted by College Support Programs. Please come by each week to check out our activities, get some free food, and show off your Otter pride!
- [National Student Employment Week](#) is next week and we are celebrating and showing our appreciation next week. Over 800 students are employed by CSUMB and the University Corporation, playing a key role in our educational, research, and operational excellence. CSUMB Student Assistants are invited to the OSU Main Quad Plaza on Wednesday or Thursday for recognition and fun treats. The OSU staff will be celebrating our amazing employees next week with a treat.
- Amazon has approved the OSU as a location for a wired Amazon Locker Hub. Campus Planning is working on the installation of the power/ethernet, and we are working on the contract. We hope to install the lockers during the summer.
- Basic Needs, the office of Sustainability, and our campus dining partner are engaged in discussion about re-launching Otter Eats. This program, which previously existed on campus, allowed students to opt into a text message service that would alert them when leftover food was available at an event on campus. This was a well established working program that helped to address food insecure students while meeting some sustainability goals to reduce food waste. The OSU and UACE will be active partners in this program as it develops.

**VII. OC3 UPDATES:**

**Rudy Medina, Phd, Otter Cross Cultural Center Director**

- a. Hiring SCs (Applications are due April 16th, 2023)
- b. Upcoming Events

- i. Grad Fest Tabling - Wednesday and Thursday 4-5 and 4-6 (affinity ceremony promotion)
- ii. Transfer Wellness Board Night Thursday, 4-6
- iii. Safe Zone Training - Friday, 4-7
- iv. Disability Empowerment (4-12) at the makerspace room, in the library.
- v. Centering API Narratives in the Multiverse: Everything Everywhere at Once (4-12)
- vi. Healing your Inner Child (4-14), next friday, in the Main Quad
- c. Collaborations This Week
  - i. National Long Sleeve Drive (farmworkers):
    - 1. A drop off where the people can donate the long sleeves shirts in the OC3, that will help the farmers' children.
  - ii. Black Queens Week: In OC3 room
  - iii. Writers from the Edge with Joey Priest
- d. Affinity Ceremonies
  - i. Deadline Sunday, April 9th
  - ii. Received 478 Unique Registrations

### **VIII. ANNOUNCEMENTS:**

- i. Admitted Otter Day is April 15th, 2023:  
An opportunity for the students and their families to wish to come to the university, and there will be some recruiting. There will be all the student organizations around there.
- ii. Dining Services Committee - 4/20/23, 4-5 pm, Otter Express
- iii. OSU End of Year Celebration - 5/10/23, 5-8pm, OSU Ballroom
- iv. AS is also hiring and the deadline of the application is April 10th. Assembly building 607.

### **IX. ADJOURN:**

Andres Mena motions to adjourn the meeting.  
 Sean Meeks approved the motion.  
 Dylan woodbridge seconds the motion  
 Meeting adjourned at **7:15pm**.

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\*Electronic submissions of agenda items:

- Email Secretary at [secretary@otterstudentunion.org](mailto:secretary@otterstudentunion.org)

- Include in the subject line “OSU Agenda Item”
- Provide title for the agenda item
- Provide a brief description of the agenda item
- Provide the name of the individual who will present the agenda item or a designated appointee
- If applicable, provide an attached written proposal for the item

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