



California State University
MONTEREY BAY
College of Science

Dean's Leadership Council

College of Science
California State University at Monterey Bay
Bylaws

Purpose

Mission:

The College of Science Leadership Council serves as an advisory committee to the Dean of the College of Science, providing feedback and input to assist in the fulfillment of the college's mission to educate tomorrow's scientists, mathematicians, researchers, educators and industry professionals.

The Leadership Council will provide guidance and perspective to the Dean of the College of Science, while helping to raise the profile of the college, its students and faculty, and other key stakeholders in the local, regional, national and global community. The Council also provides advice to the Dean on philanthropic support for the College of Science.

Specific Objectives:

The specific objectives of the Leadership Council shall include the following:

- a) Provide advice and counsel to the Dean on strategy, important issues affecting the future of the College of Science, curricula, and programs and external affairs;
- b) Provide insights to the Dean on how the College of Science can enhance the impact of its services on various stakeholder groups;
- c) Engage in, assist, and support the fundraising efforts of the College of Science when appropriate;
- d) Provide valuable contacts for the College to the scientific and professional community for research purposes, to increase the impact of their research and educational efforts on the local and statewide levels, to inform their research and teaching, and to help them further develop their research, teaching, and public service skills.

Membership

General:

The Leadership Advisory Council shall consist of no more than twenty-five (25) members who are alumni, industry leaders and/or local community leaders that represent the diversity of departments in the College and who are willing to make a personal commitment in support of the College of Science as specified the Mission.

Appointments:

Appointments to the Leadership Council shall be made by the Dean of the College of Science.

Term of Membership:

The term of appointment of Leadership Council members shall be for two (2) years. Each term of membership will be renewable at the end of the two years.

Member Engagement:

The members of the Leadership Council can effectively contribute to its mission only by becoming highly familiar with the College and its leadership, faculty, staff, students, and programs. Thus, attendance and participation at meetings and special events is expected from members. Members are also expected to work on task forces and committees on an as-needed basis between meetings and to take initiative in fundraising and other external relations activities for the College of Science.

Officers

Officers:

The officers of the Leadership Advisory Council shall consist of a chair and vice-chair/chair-elect.

Executive Committee:

The executive committee of the Leadership Council shall consist of its officers and Dean of the College of Leadership.

Term of Office

The term of office shall be for two (2) years.

Election of Officers:

The officers shall be elected by a majority vote of the members of the Leadership Advisory Council.

Duties of Officers:

- a) The chair's duties shall include:
 - Preside over meetings of the Leadership Council.
 - Work with the Dean in developing the agenda for Leadership Advisory Council meetings.
 - Appoint such ad hoc committees (task forces) as are necessary to conduct the business of the Leadership Council.
 - Assume such duties as are necessary for the effective functioning of the Leadership Council.
- b) Vice-chair/chair elect
 - The vice-chair/chair elect shall assist the chair as needed and exercise the powers and authority of the chair in the absence of the chair.

Meetings

Regular Meetings:

The regular Leadership Council meetings shall be held at least twice a year during the fall and spring semesters. Each regular meeting will be held for a minimum of two hours. Arrangements may be made in advance for Council members to participate via teleconference. Special meetings shall be held at the discretion of the chair.

Cancellation of Meetings:

A regular meeting of the Leadership Council may be canceled upon due notice to the members by the Dean of the College of Science in consultation with the chair.

Dissolution

The Leadership Advisory Council serves at the pleasure of the Dean of College of Science and may be dissolved by the Dean of the College of Science at any time.

Revision

These bylaws may be amended by a majority vote of the Leadership Council, provided all members are given written notice of the proposed amendment **30 days prior** to the meeting date.

Approved by a majority of the
Leadership Council

April 19, 2018