



California State University, Monterey Bay

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Policy on Minors and Degree Program Concentrations

1.00 Purpose

The purpose of this policy is to set out the criteria and protocol for the establishment and approval of minors and degree program concentrations.

This policy is intended to reflect the University's commitment to the principles, goals, and ideals described in the CSUMB Vision Statement and its core values.

2.00 Minor Degree Program

Minors may be offered within any academic unit (or combination of academic units) on campus.

Content of Minor: A minor program shall provide a student with the means to acquire a significant breadth and appropriate depth in an area outside of the student's main topic of study.

Specific Requirements for a Minor: The minor will consist of, at a minimum, twelve assessable semester units. A minimum of six of these must be upper division¹. Twelve of the units taken to complete a minor may not be used in fulfillment of other minors, concentrations, or major requirements.

3.00 Degree Program Concentration

Concentrations may be offered in each of the major degree programs.

Content of Concentration: The concentration provides an avenue for the student to gain depth within a specific area of study within their major.

Specific Requirements for a Concentration: The concentration shall consist of, at a minimum, twelve assessable semester units, all of which shall be upper division. Twelve of the units taken to complete a concentration may not be used in fulfillment of other minors or concentrations.

¹ Title 5, Division 5, Chapter 1, Subchapter 2, Article 6, § 40500.

4.00 Review and Approval of Proposals and Requirements

The academic unit requesting approval of the minor or concentration shall prepare a proposal consistent with the guidelines for development and review of minors and degree program concentrations.

The minor or concentration shall not be offered or advertised until the Senate Curriculum Committee Council, Provost, and President² approve the program.

5.00 Continuous Renewal

This policy shall be reviewed in ten years from its effective date to determine its effectiveness and appropriateness. This policy may be reviewed before that time as necessary.



President Eduardo M. Ochoa

Effective Date: 5-14-14

Certification of Process

Reviewed by: Academic Affairs Council, Academic Senate Executive Committee, Academic Senate, Educational Planning and Policy Committee, Senate Curriculum Committee Council, Associated Students, Enrollment Services and Student Affairs Leadership Team, Policy Facilitation Team, Provost, and President.

² In accordance with Executive Order 1071.

Memorandum from Policy Facilitation Team

To: President Eduardo M. Ochoa

Date: May 6, 2014

Subject: Policy Recommendation

From: Provost Julio Blanco

Policy: Minor and Concentrations

The Provost, along with the Policy Facilitation Team, recommends that the *Policy on Minors and Degree Program Concentrations* be approved.



Provost Julio Blanco

5-13-2014

Date