



**FEE WAIVER  
 CAREER DEVELOPMENT PLAN**

A Career Development Plan must be completed at least once prior to the first semester of study under the Fee Waiver Program. Part B - Career Development Plan Update is required at the conclusion of each semester. All coursework must be taken as part of the plan and must support the employee's stated career objective. A new Career Development Plan must be filed if the employee declares a change of degree and/or career objective.

**Name** \_\_\_\_\_ **Department:** \_\_\_\_\_

**Working Title** \_\_\_\_\_ **Classification:** \_\_\_\_\_

**Education (list highest degree first):**

<u>Institution</u>	<u>Major</u>	<u>Degree</u>	<u>Year</u>

1. What is your long-range career objective?

2. What, if any, intervening positions will you need to obtain in order to reach your final objective?

3. What degree or coursework do you intend to complete to prepare you for your career-objective?



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4. How will this degree or course of study assist in accomplishing your long-range objective?

5. How long do you anticipate it will take you to complete your studies?

6. Could you benefit from developmental assignments (on-job training, job rotation, special assignments) in your current or in other departments at CSUMB?

I realize that CSUMB can only assist me in acquiring skills, training, and academic studies which can equip me to apply for a position, and that CSUMB cannot guarantee that I will receive a promotion or other advancement resulting from my completion of this specific career development plan.

Employee's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor's Signature: \_\_\_\_\_

University Personnel Signature: \_\_\_\_\_